



Requirements for Admission

School of Counseling

Application Deadlines:

Start Term	Early Deadline	Final Deadline	Start Dates
Fall	May 1*	July 15	August 19, 2013
Spring	October 1	December 1	January 13, 2014
Summer	March 1	April 15	May 27, 2014

*Deadline for scholarship consideration

1. Application Form and Fee

- ___ Completed application
- ___ Application fee of \$50. Make checks payable to Richmont Graduate University.
- ___ Personal Statement of at least 500 words
- ___ Vocational Experience
- ___ Supplemental list of Theology, Psychology and Statistics courses taken

2. Official Transcripts

- ___ One official transcript from all post-secondary institutions attended. Transcripts must be sent directly from the institution. In order to review your file, we must have an official transcript for every institution attended, even if any credits were transferred to another school.

3. Test Scores

- ___ Submit GRE or MAT scores from respective testing agency
- ___ If you have completed a graduate degree previous to applying or have taken 12 or more hours of graduate level work test scores may be waived. Contact the Admissions Office for details.
- ___ If English is not your primary language, submit official TOEFL score

4. References

- ___ Three reference forms and letters
 - Academic/Professional: _____
 - Pastoral: _____
 - Character: _____

Notification of a completed application will be provided in writing to the student. Please submit all application materials to the Office of Admissions.